



Vancouver

JOB POSTING

July 13, 2026

ABOUT THE ROLE	
Title	Manager, Fund Development
Location	201-5118 Joyce St, Vancouver, BC / Hybrid
Job Type	Permanent, Salaried Monday-Friday, 40 hour work week, hybrid work structure
Compensation	\$70,000-\$80,000 (Commensurate with skills and experience) Extended health and dental (after probationary period) Three weeks vacation, plus paid office closure at year-end
Closing Date	Friday, July 24, 2026 or until filled
Start Date	ASAP

WHAT WE DO

Dress for Success Vancouver is a registered charity that empowers women and gender-diverse individuals to achieve economic mobility through a network of support, professional attire, and development tools. Our programs – Dressing Services, Workshops, and the Working Women’s Group – are delivered by a passionate team of staff and 400+ volunteers.

WHAT YOU’LL DO

The Manager, Fund Development is a full-time role created to resource DFSV’s fund development priorities as defined in the 2026-29 Strategic Plan. This position leads the development and implementation of proactive and relationship-based fundraising strategies, including annual giving, individual giving, corporate partnerships, and overall donor stewardship.

In a dedicated capacity, this role will strengthen DFSV’s fundraising infrastructure, enabling a proactive approach to donor relationships. The Manager will be responsible for comprehensive fund development, excluding grant writing, with collaborative support from the Executive Director and Community Engagement Coordinator.

201-5118 Joyce St, Vancouver, BC V5R 4H1

hello@dfsvancouver.org | dfsvancouver.ca | 604 408 7923

Charitable Registration: 870628229 RR 0001



Vancouver

WHY YOU'LL LOVE THIS ROLE

You will love this role if you:

- Appreciate variety in your work
- Value the opportunity to implement new strategies
- Are a people person - engaging with donors and volunteers lights you up!
- Appreciate a balance between independent and collaborative work - the agility of a small team works for you
- Are comfortable with systems and technology, and value their importance in donor development
- Love a cause where the impact is tangible, every single day

WHAT YOU BRING

Education and Experience

- University degree in a relevant field or equivalent experience
- 3-5+ years in fund development, donor relations, or a related role within the charitable sector
- Experience with relationship-based donor management
- Experience with fund development technology/platforms, including donor CRMs or database systems (e.g., Salesforce Non-Profit Success Package or similar).

Knowledge, Skills & Abilities:

- Excellent written and verbal communication skills, with the ability to craft compelling external-facing materials
- Strong organizational skills and attention to detail, with the ability to manage multiple priorities and deadlines
- Experience working in a small non-profit environment, with the ability to work both independently and collaboratively
- Knowledge of the Greater Vancouver charitable sector and/or non-profit fundraising landscape
- Commitment to DFSV's mission and values, including a demonstrated commitment to equity, diversity, and inclusion

201-5118 Joyce St, Vancouver, BC V5R 4H1

hello@dfsvancouver.org | dfsvancouver.ca | 604 408 7923

Charitable Registration: 870628229 RR 0001



Vancouver

JOIN US

We recognize that experience comes in many forms. If you meet most of the following, we encourage you to apply. Please fill out the online application and submit your cover letter and resume. [Application Link](#)

****We know that AI is helpful when applying for jobs, but please ensure that the application is in your voice! It will help you stand out.***

We are committed to creating a workplace that is inclusive, equitable, and reflective of the communities we serve. We welcome applications from all qualified candidates and particularly encourage those from equity-deserving communities to apply. If you require accommodations, or have other questions, please contact us at hello@dfsvancouver.org. Employment decisions will be based on qualifications, transferable skills, lived experience, and organizational needs. While we appreciate all applicants, only those selected for an interview will be contacted.

201-5118 Joyce St, Vancouver, BC V5R 4H1

hello@dfsvancouver.org | dfsvancouver.ca | 604 408 7923

Charitable Registration: 870628229 RR 0001